

**Committee:** Executive  
**Date:** Monday 4 January 2016  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Barry Wood (Chairman)</b>	<b>Councillor G A Reynolds (Vice-Chairman)</b>
<b>Councillor Ken Atack</b>	<b>Councillor Norman Bolster</b>
<b>Councillor John Donaldson</b>	<b>Councillor Michael Gibbard</b>
<b>Councillor Tony Ilott</b>	<b>Councillor Kieron Mallon</b>
<b>Councillor D M Pickford</b>	<b>Councillor Nicholas Turner</b>

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 12)

To confirm as a correct record the Minutes of the meeting held on 30 November 2015.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Response to Oxfordshire County Council's Proposed Changes to Children Centres and Early Intervention Hubs** (Pages 13 - 22) **6.35pm**

Report of Director of Community and Environment

**Purpose of report**

To consider the Council's response to Oxfordshire County Council's (OCC) proposal to close all its children centres and create a small number of family centres.

**Recommendations**

The meeting is recommended:

- 1.1 To instruct officers to respond to the OCC consultation process as outlined in paragraphs 3.8 and 3.9 of the report.

8. **Housing Strategy Priority 5: Homeless Prevention Action Plan Update** (Pages 23 - 50) **6.50pm**

Report of Head of Regeneration and Housing

**Purpose of report**

To update the Executive on the progress of the Homeless Prevention Action Plan 2016/17.

**Recommendations**

The meeting is recommended:

- 1.1 To approve the update on the Homelessness Prevention Action Plan at Appendix 1 which takes account of learning from the current year's plan, and reflects Cherwell District Council's application for the Gold Standard accreditation for homelessness services.
- 1.2 To note the contents of the report and the importance of the Homeless Action Plan, and the particular benefits the Council derives from financially supporting preventative homelessness services in partnership with other voluntary agency bodies.

9. **Council Tax Base 2016/17** (Pages 51 - 60)

7.00pm

Report of Head of Finance and Procurement

**Purpose of report**

To provide Executive with details of the Council Tax Base for 2016-2017.

**Recommendations**

The meeting is recommended:

1.1 To consider the report of the Head of Finance and Procurement for the calculation of the Council's Tax Base for 2016-2017 be considered.

- (a) That pursuant to the Head of Finance and Procurement's report and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2016-2017 shall be 50,357.1
- (b) As for the parishes which form part of its area shown in Appendix 2, the amount calculated as the Council Tax Base for the year 2016-2017 in respect of special items shall be as indicated in the final column thereto.
- (c) As for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2016-2017 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:

Thames Flood Defence Area	48,046.2
Anglian (Great Ouse) Flood Defence Area	1,876.3
Severn Region Flood Defence Area	434.6
	<hr/>
	50,357.1

1.2 To delegate final approval of the Council Tax Base for 2016-2017 to the Section 151 Officer in consultation with the Lead Member for Financial Management.

10. **Annual Monitoring Report 2015** (Pages 61 - 66)

7.10pm

\*\* Please note that due to the size of the Appendices, 1: Annual Monitoring Report 2015 and 2: Infrastructure Delivery Plan Update, they will be published as a supplement to the main agenda pack \*\*

Report of Head of Strategic Planning and the Economy

**Purpose of the report**

To seek approval of the Annual Monitoring Report (AMR) 2015, and to present the District's current housing land supply position.

## **Recommendations**

The meeting is recommended:

- 1.1 To approve the Annual Monitoring Report (Appendix 1).
- 1.2 To authorise the Head of Strategic Planning and the Economy to make any necessary minor amendments before publication.
- 1.3 To note the District's housing delivery position.

### **11. Statement of Community Involvement 2016 (Pages 67 - 122) 7.20pm**

Report of Head of Strategic Planning and the Economy

#### **Purpose of report**

To seek approval of a new Statement of Community Involvement (SCI) 2016 for formal consultation.

#### **Recommendations**

The meeting is recommended:

- 1.1 To approve the draft Statement of Community Involvement (SCI) 2016 (Appendix 1) for formal public consultation.
- 1.2 To authorise the Head of Strategic Planning and the Economy to make any necessary minor and presentational changes to the draft Statement of Community Involvement 2016 before formal consultation commences.

### **12. Local Development Scheme (Pages 123 - 142) 7.30pm**

Report of Head of Strategic Planning and the Economy

#### **Purpose of report**

To seek approval of an updated Local Development Scheme (LDS) for the production of the Council's planning policy documents.

#### **Recommendations**

The meeting is recommended:

- 1.1 To approve the updated Local Development Scheme (LDS) (Appendix 1).

### **13. Cherwell Local Plan 2011-2031 (Part 2): Development Management Policies and Sites (Pages 143 - 150) 7.40pm**

\*\* Please note that due to the size of the Appendix, Local Plan Part 2 Issues Paper, it will be published as a supplement to the main agenda pack \*\*

Report of Head of Strategic Planning and the Economy

**Purpose of report**

To seek approval of an issues paper on Local Plan Part 2 for formal consultation.

**Recommendations**

The meeting is recommended:

- 1.1 To approve the issues paper (Appendix 1) for formal public consultation.
- 1.2 To authorise the Head of Strategic Planning and the Economy to make any necessary minor and presentational changes to the issues paper before formal consultation commences.

**14. Cherwell Local Plan 2011-2031 (Part 1): Partial Review - Oxford's Unmet Housing Need (Pages 151 - 228) 7.50pm**

Report of Head of Strategic Planning and the Economy

**Purpose of report**

To seek approval of an issues paper on the Partial Review of Local Plan Part 1 for formal consultation.

**Recommendations**

The meeting is recommended:

- 1.1 To approve the issues paper (Appendix 1) for formal public consultation.
- 1.2 To authorise the Head of Strategic Planning and the Economy to make any necessary minor and presentational changes to the issues paper before formal consultation commences.
- 1.3 To request officers to engage with Oxford City Council to agree appropriate arrangements for seeking the views of Oxford City stakeholders prior to the commencement of formal consultation.

**15. Draft Banbury Masterplan Consultation (Pages 229 - 298) 8.00pm**

Report of Head of Strategic Planning and the Economy

**Purpose of report**

To approve the draft Banbury Masterplan for public consultation and engagement over a six week period.

The draft Banbury Masterplan provides a vision for the future of Banbury and a set of themes for coordinating a series of actions as detailed in an Action Plan. A combination of steps has been identified to help promote the development of

Banbury in a comprehensive, integrated way which builds on the adopted Cherwell Local Plan (2011 - 2031).

### **Recommendations**

The meeting is recommended:

- 1.1 To approve the draft Banbury Masterplan for six weeks consultation and engagement with the public and stakeholders.
- 1.2 To authorise the Head of Strategic Planning and the Economy the correction of any minor spelling, grammatical or typographical errors together with any improvements from a presentational perspective prior to the publication of draft Banbury Masterplan for consultation.
- 1.3 To request officers to report back to the Executive the results of the consultation.

### **16. Neighbourhood Planning: Application for Designation as a Neighbourhood Area - Bodicote Parish (Pages 299 - 332)**

Report of Head of Strategic Planning and the Economy

#### **Purpose of report**

To consider an application to designate Bodicote Parish as a Neighbourhood Area for the purpose of preparing a Neighbourhood Plan.

#### **Recommendations**

The meeting is recommended:

- 1.1 To refuse the Bodicote Parish Neighbourhood Plan application as submitted but to approve the designation of the more appropriate alternative as shown on the map at appendix 4.
- 1.2 To authorise the Head of Strategic Planning and the Economy to issue a Notification of Decision pursuant to Recommendation 1

### **17. Graven Hill and Local Housing Company: Appointment of Housing Representatives (Pages 333 - 336)**

**8.15pm**

Report of Head of Law and Governance

#### **Purpose of report**

To confirm the appointment of two of the statutory officers to act as the formal representatives of the Council's shareholding interests in the Graven Hill companies and the proposed local housing company.

#### **Recommendations**

The meeting is recommended:

- 1.1 To approve the appointment of the section 151 officer, and the monitoring officer in the absence of the section 151 officer, as the authorised representatives of the Council's shareholding interests in Graven Hill Village Holdings Company Limited, Graven Hill Village Development Company Limited and the proposed local housing company.
- 1.2 To delegate authority to the section 151 officer, and the monitoring officer in the absence of the section 151 officer, to take all necessary shareholder action and to exercise all necessary shareholder discretion in relation to the three said companies in consultation with the Lead Member for Financial Management.
- 1.3 To require that all future business cases for proposed council companies that are submitted as part of the approved confederation approach include a recommendation as to the most appropriate officer shareholder representative.

**18. Asset Management Strategy Action Plan Update (Pages 337 - 340) 8.20pm**

Report of Head of Regeneration and Housing

**Purpose of report**

To update the Executive on the progress of the priority actions arising from the Asset Management Strategy Review as reported in December 2014 and as part of the 2015/16 budget process.

**Recommendations**

The meeting is recommended:

- 1.1 To note the updates on the priority actions arising from the Asset Management Plan set out in exempt Appendix 1 and to approve the recommendations set out therein.
- 1.2 To note the further progress associated with re developing The Hill Youth and Community Centre and note the full capital cost to complete the replacement of the current facility indicated in the exempt Appendix 1.
- 1.3 To note the Expression of Interest made to Sport England and the Lottery Fund to support the redevelopment of the Hill Youth and Community Centre, details of which are contained in the exempt Appendix 1.
- 1.4 To note and approve the latest position in respect of the Bolton Road car park facility and the revised financial position contained in the exempt Appendix 1.
- 1.5 To support the necessary work through the Accommodation Asset Strategy Board to conclude an investment and disposal strategy for core and noncore assets to enable the Executive to consider and approve the Strategy by April 2016 with the costs associated with completing this work to be met from the approved additional resources of £100K available to deliver action plan objectives.

## 19. Exclusion of the Press and Public

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

## 20. Asset Management Strategy Action Plan Update - Exempt Appendices (Pages 341 - 356)

8.30pm

**(Meeting scheduled to close at 8.40pm)**

## Information about this Agenda

### Apologies for Absence

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.



## **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

## **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

### **Evacuation Procedure**

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### **Access to Meetings**

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### **Mobile Phones**

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### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

**Sue Smith**  
**Chief Executive**

Published on Tuesday 22 December 2015